SHARON BOARD OF SELECTMEN
REGULAR MEETING
MAY 12, 2020
3:00PM AGENDA
VIA ZOOM
https://us02web.zoom.us/j/86866739178

Meeting ID: 868 6673 9178

1. Call to order
2. Adopt agenda
3. Public comment on agenda items
4. Minutes: 4/14/20
5. Response to Governor's May 20th date
6. Drum Road Enforcement
7. Adopt/Approve 2020-2021 Town Budget & Mil Rate per Board of Finance
8. Resignation – Scot Samuelson – Alternate Historic District Commission
9. Fuel bids – send out to be received back June 5, 2020
11. Tax Refund(s)
12. Community Update to include
   Information only – working on draft revision to Highway Construction
   Ordinance

   Memorial Day observance
   COVID -19 separate fund

13. Adjourn
From: Brent Colley
Sent: Thursday, May 07, 2020 10:22 AM
To: Tina Pitcher
Subject: Zoom Meeting

Town of Sharon is inviting you to a scheduled Zoom meeting.

Topic: Board of Selectmen Meeting
Time: May 12, 2020 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
https://us02web.zoom.us/j/86866739178

Meeting ID: 868 6673 9178

One tap mobile
+13017158592,,86866739178# US (Germantown)
+13126266799,,86866739178# US (Chicago)

Dial by your location
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  +1 312 626 6799 US (Chicago)
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  +1 253 215 8782 US (Tacoma)
  +1 346 248 7799 US (Houston)
  +1 669 900 6833 US (San Jose)

Meeting ID: 868 6673 9178
Find your local number: https://us02web.zoom.us/u/kj2sHboA8
Memorandum

TO: Sharon Board of Selectmen
FROM: Jamie Casey
RE: Abandoned Vehicle Ordinance
DATE: May 6, 2020

A complaint was received to the AHJ referencing the Abandon Property & Vehicle Ordinances for the Town of Sharon on March 19, 2019. Proper procedures outlined in the Ordinance were taken:

Notification to T. Degrand LLC on March 21, 2020 – a response was received that this trailer was not on his property but was on the adjoining property

Notification to Josita Bennett was completed on May 2, 2019. A family member of the owner did claim the trailer as her property.

Brent Colley followed with a letter sent June 26, 2019 to Ms. Bennett as she had not contacted my office. As of this date, the matter was placed in the hands of the BOS as outlined in the Ordinance.

As of this day (May 6, 2020) no action has been taken by the Town. Attorney DiBella has worked with Dale Jones and others as far as property in the Town ROW. This has not addressed the fact that the storage trailer, skid steer and another white trailer are in violation of the Abandoned Vehicle Ordinance.

As I am still receiving complaints on this property and in my opinion, the situation was gotten worse.
SHARON BOARD OF FINANCE
Draft until approved at the next regular meeting

A special meeting of the Sharon BOF was held via Zoom on May 5, 2020 at 6:30PM. Present were regular members Dignacco, Robertson, Bancroft, Fowler, Duncan and Bart’ram; alternates O’Kelly and Ensign; the three Selectmen, Barbara Prindle, Marlene Woodman, Karen Manning-SCS Principal, Doug Cahill-BOE Chairman, S. Hassler, Nancy Green, Gretchen Hachmeister, Brian Ross, Tom Trowbridge, Lorna Edmundson, Arete Warren, reporter Hawken and the secretary.

Chairman Dignacco called the meeting to order at 6:39.

The questions/comments received on the proposed budgets (the only ones received pertained to the Board of Selectmen’s budget – none on the BOE proposed budget) were taken one by one:

Barbara Prindle: Line Item 9A - Assessor salary 4% increase as the new individual has only been in this position for a few months – the BOS looked at the experience, existing required Certifications and the quality of the individual. There are not many certified Assessors available. This position does not have benefits and they felt the position deserves the raise; Line Item 14M - Town Hall Web Site is over budget this current year but down for the proposed budget – in the current year the Web Site was re-designed – that expense is not required in the proposed budget; Line Item 24A - Dog Warden line item amount down – the Animal Control Officer is not paid this amount of money. These funds go into the Dog Fund where the salary and expenses are paid out of. This account has a balance that will cover these items for at least another year; and Equipment Fund spreadsheet shows a new loan in the amount of $125,000 which is for the purchase of a new truck which is on order but the loan had to be taken in order to keep the low interest rate offered by Salisbury Bank & Trust. This loan was approved by the BOF and Town Meeting.

Marlene Woodman: commented in favor of the purchase of the map copier for the Town Hall and the funding for the Sharon Connect survey. Offered support for the creation of a separate fund to support residents/small businesses, non-profits etc. due to COVID 19. As discussed at the last meeting, this topic sits with the BOS to pursue.

Robin Zitter: commented in favor of the purchase of the map copier for Town Hall.

As follow-up on the COVID fund, Ms. Fowler questioned the status. This topic is up to the BOS to proceed with. They discussed it at their last meeting and will be discussing it again at their next meeting next week. First Selectman Colley commented that the situation is being monitored and everyone should be proud of what the town people have done and continue to do.

Ms. Fowler made a motion to approve/adopt the proposed budget for fiscal year 2020-2021 as submitted to the Board of Selectmen, seconded by Mrs. Robertson. In the discussion, for the new members, it was pointed out that the Town actually only has one budget although there are two aspects to it – the BOS budget and the BOE budget. Vote taken on motion – all in favor – motion carried.

Each member offered their opinion in setting of the Mil Rate for fiscal year 2020-2021 and recommending said Mil Rate to the Board of Selectmen. The only real unknowns at this point is what the collection rate will be and any additional funding for the new transfer station. Mrs. Robertson made a motion that the same Mil Rate be maintained – 14.40 – and recommended to the BOS for fiscal year 2020-2021, seconded by Ms. Fowler, with all favor – motion carried.
Board of Selectman
63 Main Street
Sharon, CT 06069

4 May 2020

Board of Selectman,

I am resigning my position as an alternate on the board of the Sharon Historic District Commission as of this writing. I do so with regrets having enjoyed being on the board and volunteering my services to the Town.

As a working architect I carry professional liability insurance that is renewed subject to review and approval by the provider annually. The approval process typically includes more restrictions, requirements and an increase to the premium. This year was no different and in April I renewed my policy with the agreement that I would no longer sit on any board.

Sincerely,

Scot P Samuelson Architect, LLC

41 KEELER ROAD SHARON, CONNECTICUT 06069
www.scotsamuelson.com
Superior Plus Energy  
P. O. Box 55  
Cornwall Bridge, CT 06754  
Attn: Fuel Bill Coordinator

La Place Oil Inc.  
498 North Street  
Goshen, CT 06756

John B. Hull, Inc.  
P. O. Box 549  
Great Barrington, MA 01230-0549

Sack Energy Company  
Attn: Kim DeRosa  
40 Jansen Court  
West Hartford, CT 06110

Taylor Oil, Inc.  
P. O. Box 1199  
Dover Plains, NY 12522-1199

Taylor Propane  
P. O. Box 1199  
Dover Plains, NY 12522-1199

Lindell Fuels, Inc.  
P. O. Box 609  
Canaan, CT 06018

Dutchess Oil  
P. O. Box 3  
Millerton, NY 12546

East River Energy  
P. O. Box 388  
Guilford, CT 06437-0388

Torrington Energy  
187 Church Street  
Torrington, CT 06790  
860-489-9800

Firehouse Discount Fuels  
227 Speilman Highway  
Burlington, CT 06013  
860-485-5224

Crown Oil Co., Inc.  
347 Riverside Avenue  
Bristol, CT 06010
May 12, 2020

Sack Energy Company
Attn: Kim DeRosa
40 Jansen Court
West Hartford, CT 06110

Dear Sirs:

The Town of Sharon is requesting your bid regarding the following fuels for use in the Town during fiscal year and heating season 2020 - 21. The fuel quantities on the attached Bid form reflect the combined approximate requirements of the Municipality, the Hotchkiss Library, the American Legion, and the Sewer & Water Commission for No. 2 Fuel Oil, Unleaded Gasoline, Diesel Fuel and Propane. You may bid for any or all of the items. Service is not included with this bidding.

Sealed bids (marked "Fuel Bid") must be received at the Selectmen's Office, Sharon Town Hall, P.O. Box 385, 63 Main Street, prior to Noon, Friday, June 5, 2020.

Sincerely,

Brent M. Colley
First Selectman
TOWN OF SHARON FUEL BID

Submit one copy in a sealed envelope marked FUEL BID.

UNLEADED PLUS GASOLINE

Approximately 5,000 gallons of unleased plus gasoline delivered to a 500 gallon tank at the Town Garage.

Unleaded Plus Gasoline bid, delivery charge and applicable tax, is $________ per gallon.

__________, Delivery__________, Tax__________ = __________

OR: Guaranteed Price of: $_________/gal.

DIESEL FUEL

Approximately 15,000 gallons of Diesel Fuel delivered to a 1,000 gallon tank at the Town Garage. DELIVERY MUST BE EVERY TWO WEEKS.

Diesel Fuel bid, delivery charge and applicable tax, is $________ per gallon.

______, Delivery__________, Tax__________ = __________

OR: Guaranteed price of: $_________/gal.

No. 2 FUEL OIL

Approximately 16,000 gallons to be delivered to:
    two 275 gallon tanks at the Town Hall
    a 500 gallon tank at the Town Garage
a 275 gallon tank at the Sewer & Water building
a 275 gallon tank at the Community Hall
a 275 gallon tank at the Hotchkiss Library
a 275 gallon tank at the American Legion

No. 2 Fuel Oil bid, delivery charge and applicable tax, is $_________ per gallon.

_______, Delivery_______, Tax_______ = _________

OR: Guaranteed Price of: $_________/gal

Propane

Approximately 10,000 gallons to be delivered to:
  500 gallon tank at the Dog Pound
  250 gallon tank at the Green Garage
  Two 1,000 gallon tanks at the Town Garage

Propane bid, delivery charge and applicable tax, is $_______ per gallon.

OR: guaranteed Price of: $__________/gal

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Successful bidder will not allow the fuel supply to drop below a safe minimum level and will supply metered tickets with each delivery. Service is not included with this bidding.

The Board of Selectmen, the Hotchkiss Library, the American Legion and the Sharon Sewer and Water Commission each reserve the right to reject any portion of the bid, to make one total award or individual awards, as best benefits their responsibilities respectively.

Sealed bids (marked "Fuel Bid") must be received at the Selectmen's Office, Sharon Town Hall, P.O. Box 385, 63 Main Street, prior to 12 Noon, Friday, June 5, 2020.
April 24, 2020

Sharon Board of Selectmen
Legal Traffic Authority
P. O. Box 385
Sharon, CT 06069

Dear Board,

The Sharon Parks & Recreation Committee is sponsoring a triathlon to be held August 8, 2020—12th Sharon Sprint Triathlon. The event will start and finish at the Sharon Beach beginning around 8AM. The whole event should last around four hours. The triathlon will consist of swimming, biking and running.

As the Legal Traffic Authority for the Town of Sharon, we are seeking permission to use the following roads:
   Bike portion – Mudge Pond Road, Rt. 41 (Gay Street and North Main Street) and Rt. 361 (West Main Street, New Street and Millerton Road).
   Run portion – Mudge Pond Road and Mudge Town Road

The Board will be taking care of traffic control. As the course for the biking and running also includes roads in the Town of Salisbury, we will be contacting their Legal Traffic Authority for similar approval.

Enclosed please find a copy of the map showing both courses in their entirety

May we hear favorably from you. Thanking you in advance for your assistance.

Sincerely,
Sharon Sprint Triathlon Coordinators
Sharon Parks & Recreation Committee