

TOWN OF SHARON, CONNECTICUT  
SHARONCT.ORG



REQUEST FROM FOR COPY OF ORIGINAL BIRTH CERTIFICATE OF ADOPTED PERSON from the Town of Sharon, CT Vital Records Office

An adopted person who is at least 18 years old, or the adopted person's adult child or grandchild may use this form to request the original birth certificate of the adopted person.  
All other person's seeking to obtain a copy of the adopted person's original birth certificate must obtain a court order.

**Original records of adopted persons may be stored off-site and may not be immediately available for walk-in service. Contact the Town where adopted person was born for information or complete and mail this form with payment to the Town of Sharon. Requests may take up to 30 days to be processed.**

**ADOPTION INFORMATION (Please print)**

ADOPTIVE NAME: \_\_\_\_\_  
FIRST MIDDLE LAST NAME

DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_ PLACE OF BIRTH: \_\_\_\_\_  
MONTH DAY YEAR TOWN/CITY

ADOPTIVE MOTHER'S/ADOPTIVE PARENT NAME: \_\_\_\_\_  
FIRST MIDDLE LAST NAME (MAIDEN if applicable)

ADOPTIVE FATHER'S/ADOPTIVE PARENT NAME: \_\_\_\_\_  
FIRST MIDDLE LAST NAME (MAIDEN if applicable)

**PERSON MAKING THIS REQUEST**

NAME: \_\_\_\_\_  
FIRST MIDDLE LAST NAME

ADDRESS: \_\_\_\_\_  
NUMBER STREET

TOWN/CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_ E-MAIL ADDRESS (optional): \_\_\_\_\_

SIGNATURE: X \_\_\_\_\_

RELATIONSHIP TO PERSON NAMED IN CERTIFICATE: \_\_\_\_\_

REASON FOR MAKING REQUEST: \_\_\_\_\_

- **SUBMIT A COPY OF YOUR CURRENT GOVERNMENT-ISSUED PHOTO IDENTIFICATION, (ex: valid driver's license(front & back), passport, or state issued ID): IF MARRIED OR NAME HAS CHANGED, SEND COPY OF MARRIAGE CERTIFICATE/LEGAL NAME CHANGE**
- **IF YOU ARE THE ADOPTED PERSON'S ADULT CHILD OR GRANDCHILD, DOCUMENTATION VERIFYING RELATIONSHIP TO REGISTRANT IS REQUIRED (ex: copies of birth certificates to prove relation)**
- **SEND COURT ORDER, IF APPLICABLE**
- **SEND MONEY ORDER IN THE AMOUNT OF \$65.00 MADE PAYABLE TO "SHARON TOWN CLERK" DO NOT SEND CASH OR PERSONAL CHECKS.**
- **SUBMIT REQUEST, IDENTIFICATION DOCUMENTS, AND \$65.00 PAYMENT TO:**

**MAIL:** CF Birth Certificate  
Linda R. Amerighi, Sharon Town Clerk  
63 Main Street  
Sharon, CT 06069

**EMAIL:** townclerk@sharon-ct.org