

# Salisbury/Sharon Transfer Station Recycling Advisory Committee (TRAC) Minutes

Weds Nov 13, 2019 - Sharon Town Hall

*NOTE: Minutes are considered DRAFT ONLY until reviewed and acted upon at the next regular meeting*

**TRAC Members Present:** Pat Chamberlain (chair), Anne Saunders, Ned Harvey, Ed Reagan, Barbara Bettigole & Jessica Fowler

**Also Present:** Brian Bartram, Transfer Station Manager and new Sharon Selectman Casey Flanagan

**1 - Meeting called to order** by Pat Chamberlain at 6:42PM

**2 - Approval of Agenda** – Moved, seconded, all in favor

**3 – Approve Minutes from Sept 15** – Moved, seconded, all in favor

**4 - SSRRA Building Committee Update:** Ed R says much progress made, Brian says compactors installed, canopy work, floor pouring on main bldg etc, all going til too cold for outside work, inside will proceed and then continue outside in spring.

**5 - Manager's Report:** New Northeast Resource Recovery (NRRRA) Director presented updated info on MARKETS for recycling at the last CT Recyclers Coalition mtg, initiatives in progress for "other streams" in future such as newspaper only that will be processed to pulp stateside for export saving tariff and other costs, more in future.

**6 – Recommended Signage at new station:** Barb B has contacted Curtis Rand (Salisbury First Selectman) on this, need launch FROM DAY ONE on appropriate and clear signage at new TS. Must be very user friendly and in beginning will need auxiliary staff for guidance/info/direction. Barb has visited other T stations and gathered intel. Emphasis on from day one, face-to-face interaction for best outcome. Staffing solutions discussed such as temps, interns, volunteers. Must be friendly, reception type staffers. Pre-opening tours of new TS advisable. Brian brought signage samples from other T stations including Wellesley MA, much larger facility with more streams so excellent examples. Need very good signs well in advance, larger on top of hoppers, smaller ones with more info closer in, use of color-coding, icons, placement discussed. Gate and guard shack issues discussed. Public info video as well.

**7 – Appointment of new TRAC Chairperson:** Pat stepping down but will be available for advice. Barb B is best candidate and is considering it, will table final decision til next meeting on Jan 15, Brian will help with agenda and will poll rest of TRAC on this, Anne will continue as recording secretary.

Note: Jessica F also stepping down and new BOS member Casey Flanagan expected to fill this seat.

**8 – Meeting Dates for 2020:** Weds, same time, dates are Jan 15 in Salisbury, March 18 Sharon, May 20 Salisbury or at new TS, Sept 16 and Nov 18. Special mtgs as called for. Motion to accept, seconded, passed.

**9 - Public & Committee Comment:** Ed R wants to see TRAC membership limited to those who can commit, to assure a quorum, perhaps can resolve before new TS opens. Brian mentions that our new CT Speaker of the House has appointed a BLUE RIBBON PANEL on recycling. Will send into and suggests we keep tabs on.

**10 - Adjourn:** Pat C adjourned the meeting at 7:59P

Minutes recorded by Anne Saunders, TRAC Member, Sharon



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