

**RECEIVED**

**By Linda Amerighi at 8:33 am, Dec 19, 2023**

Draft until Approved  
Regular Meeting  
Sharon Sewer & Water Commission  
147 Calkinstown Road – PO Box 385  
Sharon, CT 06069  
860.364.8009

December 14, 2023

Chairman, called the meeting to order at 7 pm

Attendees:

Chairman Jake Fricker

Vice Chairman Ken Mishler

Chief Financial Officer Beth Rybczyk

Commissioners: Stephen Szalewicz

Alternate Commissioner: Dorbila Waugh, Barry S. Pinch

Commission Clerk: Kathleen Visconti

Phil Derenberger and Mark Sweeney of VRI

- 1) Approval of Agenda made by Beth/Steve, Approved by all
- 2) Approval of Meeting minutes from November 09, 2023 by Beth/Steve, Approved by all
- 3) Barry S. Pinch was welcomed as an Alternate Member to the Sharon Sewer & Water Commission with his term until June 30, 2028
- 4) Steve explained the summary of the meeting with CT DOT District 4 on Friday December 8<sup>th</sup> that discussed timing, pavement restoration, and traffic control during construction. The commission can't work with the time frame but it was a good report.
- 5) VRI Report
  - a. Mark Sweeney reviewed the monthly report and to do list.
- 6) Commission Clerk's Reports – reports were reviewed with nothing out of the ordinary.
  - a. Bills Paid
  - b. Liquid Assets & Project Financials
  - c. Profit & Loss year to date comparison did not include income for this year
  - d. Budget – note to change the Actual/Forecast to the current month
- 7) Customer Issues –

C1058-1 The commission has requested to be supplied the renovation plan from the owner which will need to be reviewed on how to bill for the service upon the completion of the renovation.
- 8) Other – Clerk was requested to get a proposal from Utility Star to receive a local back up copy of our files.
- 9) 59 King Hill Road repair is being handled by the Town of Sharon
- 10) Adjournment -Motion by Steve/Ken was made to Adjournment @ 8:24 pm, Approved by all

Respectfully submitted,  
Kathleen Visconti