

RECEIVED

By Linda Amerighi at 2:56 pm, Apr 15, 2024

Draft until Approved
Regular Meeting
Sharon Sewer & Water Commission
147 Calkinstown Road – PO Box 385
Sharon, CT 06069
860.364.8009

April 11, 2024

Chairman, called the meeting to order at 7 pm

Attendees:

Chairman Jake Fricker

Vice Chairman Ken Mishler

Chief Financial Officer Beth Rybczyk

Commissioners: Steve Szalewicz

Alternate Commissioner: Dobrila Waugh

Commission Clerk: Kathleen Visconti

Phil Derenberger and Mark Sweeney of VRI

Bob Slagel and Arlin Deboer representatives for 25 Main Street

- 1) Approval of Agenda made by Steve/Beth, Approved by all
- 2) Approval of Meeting minutes from March 14, 2024 with the corrections of the request was from Aquarion not Aquarium and the spelling of penalitites to penalties by Beth/Ken, Approved by all
- 3) Presentation of a proposal of a site plan to request an approval to connect to the Sharon Sewer and Water at 25 Main Street. A discussion explaining that the sewer line is not owned by the Sewer and Water Commission. The Sharon Sewer and Water has the capacity to handle the new services. An application will need to be filed along with the fees.

A motion was made that the applications would be accepted for the new service contingent on the property owner approval by Steve/Beth, Approved by all

- 4) VRI Report
 - a. Mark Sweeney reviewed the monthly report and to do list
- 5) Commission Clerk's Reports – reports were reviewed with nothing out of the ordinary
 - a. Bills Paid
 - b. Liquid Assets & Project Financials
 - c. Profit & Loss year to date comparison
 - d. Budget
- 6) Customer Issues –

C1253-1 Research on a large amount of water usage for the past billing led to the discovery that when the system was converted to online an error in the meter read created a calculation overcharge.

A motion to issue the customer a refund check once the figures were reviewed by the Chief Financial Officer was made by Steve/Ken, Approved by all

A brief discussion on the procedure for arranging a payment plan is on an individual basis.

Request to demolishing 82 Amenia Road was made to remove equipment from the property. Clerk was directed to issue a letter to the customer explaining that the disconnection needs to be at the main and that the cost of the disconnection is the property owner's responsibility.

Steve requested a report with delinquent accounts as to start the lien process by June 30, 2024

7) Other –

A/R reports were off from the April 23 billing that included the OFFB-OFFC -LOGF in the amount of 15,470.00 in the current figure. A brief discussion on some of the concerns that there maybe other issues it was decided to ask Harding Bancroft to come and review the data base. A motion was made to grant the clerk an additional ten hours within this next month to devote on resolving the date base issues by Steve/Beth, Approved by all

8) A motion to Adjournment @ 8:12 pm was made by Steve/Ken, Approved by all

Respectfully submitted,
Kathleen Visconti