

**RECEIVED**

*By Linda Amerighi at 7:40 am, Mar 20, 2024*

Draft until Approved  
Regular Meeting  
Sharon Sewer & Water Commission  
147 Calkinstown Road – PO Box 385  
Sharon, CT 06069  
860.364.8009

March 14, 2024

Chairman, called the meeting to order at 7 pm

Attendees:

Chairman Jake Fricker

Vice Chairman Ken Mishler

Chief Financial Officer Beth Rybczyk

Commissioners:

Alternate Commissioner: Dobrila Waugh, Barry Pinchoff, were appointed as voting members for this meeting

Commission Clerk: Kathleen Visconti

Phil Derenberger and Mark Sweeney of VRI

- 1) Approval of Agenda made by Beth/Ken, Approved by all
- 2) Approval of Meeting minutes from February 8, 2024 by Beth/Ken Approved by all
- 3) VRI Report
  - a. Mark Sweeney reviewed the monthly report and to do list
  - b. Great Elm received a new pit and meter
- 4) Commission Clerk's Reports – reports were reviewed with nothing out of the ordinary
  - a. Bills Paid
  - b. Liquid Assets & Project Financials
  - c. Profit & Loss year to date comparison
  - d. Budget

- 5) Customer Issues –

C1058-1 22 Upper Main Unit 1– The Commissioners discussed the service fees to be calculated for Unit 1.

A motion to bill for four premises for 5/8-meter water fees and four sewers at commercial level 3 for C1058-1 Unit 1 was made by Beth/Dobrila, Approved by all. Note that when the existing 2" meter is replaced it needs to be the appropriate size.

C 1214-1 was sent a letter explaining the reason for two 5/8-meter service fees. Commissioners discussed and requested a credit be issued for the last billing and to remove the business office meter fee.

A brief discussion on the procedure for arranging a payment plan .

- 6) Other –

A motion to decline the offer made by Aquarium to purchase the Sewer & Water systems was made by Beth/Ken, Approved by all

Tree is about to fall from Sharon Sewer and Water property onto the garage of 236 Calkinstown Road. A motion to accept the estimate from Leibrock Tree, LLC was made by Beth/Barry, Approved by all

A local back up from Utility Star to the commission's was successful.

Barry suggested to add a BOLD note on the billing invoice: TO AVOID A FINE AND PENALITITES PLEASE NOTIFY THE COMMISSION OF ANY CHANGE IN THE STATUS OF THE PREMISE(S)

A donation of two file cabinets was given by the town secretary from her personal inventory.

- 7) A motion to Adjournment @ 8:18 pm was made by Beth/Ken, Approved by all

Respectfully submitted,  
Kathleen Visconti