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By Linda Amerighi at 7:51 am, Jan 22, 2024

Draft until Approved
Regular Meeting
Sharon Sewer & Water Commission
147 Calkinstown Road – PO Box 385
Sharon, CT 06069
860.364.8009

January 11, 2024

Chairman, called the meeting to order at 6:59 pm

Attendees:

Chairman Jake Fricker

Vice Chairman Ken Mishler

Chief Financial Officer Beth Rybczyk

Commissioners: Stephen Szalewicz

Alternate Commissioner: Dorbila Waugh, Barry S. Pinchoff

Commission Clerk: Kathleen Visconti

Phil Derenberger and Mark Sweeney of VRI

Guests: Attorney Mark Capecelatro, Jim McTigue, PLS, CFS

- 1) Approval of Agenda made by Steve/Ken, Approved by all
- 2) Approval of Meeting minutes from December 14, 2023 with the amendment of the correction of the spelling of Barry S. Pinchoff by Beth/Steve, Approved by all
- 3) A motion by Steve/Beth, Approved by all for the request to install a pump station to connect to the town sewer system from 1 Low Road at capacity of 1,400 gallons per day but must have the approval of all of the other offices. As the project progresses a more formal design will be supplied to the commission.
- 4) VRI Report
 - a. Mark Sweeney reviewed the monthly report and to do list.
- 5) Commission Clerk's Reports – reports were reviewed with nothing out of the ordinary.
 - a. Bills Paid
 - b. Liquid Assets & Project Financials
 - c. Profit & Loss year to date comparison included income for 2023-2024, a comparison on expenses only
 - d. Budget
- 6) Customer Issues –

C1364-2 has a one-inch meter and requests an explanation of the service fee. The commissioners requested that the customer come to the next meeting to discuss his query.

C1100 had the meter disconnected and will be billed the disconnection fee of \$100.00

22 Upper Main supplied the floor plan of Suite C. The commissioners asked for Suite A and Suite B floor plans be submitted for the proper fees to be established and it will be reviewed at the next meeting
- 7) Other – Clerk presented a proposal from Utility Star to receive a local back up onto the commission's server for a fee of \$25.00 per month to be billed annually for a total of \$300.00. A motion to incur the expense for the annual fee was made by Beth/Ken, Approved by all

- 8) A motion was made to go into Executive Session at 8:37 by Beth/Steve, Approved by all
- 9) Exited executive session at 8:44pm
- 10) A motion to give a belated holiday bonus to Kitty, Mark, and Mike in the amount equal to that given in 2022 made by Steve/Ken, Approved by all
- 11) Adjournment -Motion by Steve/Ken, was made to Adjournment @ 8:45pm, Approved by all

Respectfully submitted,
Kathleen Visconti