

SHARON HOUSING AUTHORITY  
SHARON RIDGE EXPANSION CORPORATION  
Draft until approve at the next regular meeting

A regular meeting of the SHA and SREC was held on November 19, 2019 at 5:00PM at the Town Hall. Present were Vice Chairman Szalewicz, Treasurer Whelan, Asst. Treasurer Manasse and Secretary/Tenant Representative Moss. Also in attendance was Site Administrator Broderick.

PART 1

Vice Chairman Szalewicz called the meeting to order at 5PM.

Mr. Manasse made a motion to approve the minutes of 10/8/19 & 10/24/19 as written, seconded by Mrs. Whelan, with all in favor.

Ms. Broderick gave her Administrator's report. Apartment inspections will be done this Thursday, 11/21/19. The Board will receive a report on each unit and each tenant will receive a notice as to what, if anything, they are responsible to repair.

Mrs. Whelan reviewed the financials for October and gave some updates. Rents that are in arrears were discussed. The October payments totaling \$12,303.27 were reviewed. Mr. Manasse made a motion to approve the payments, seconded by Mrs. Moss, with all in favor.

Mr. Manasse has not heard back from CHFA regarding the request to defer principal mortgage payments for four years. He will contact them again.

Old Business:

- a. Mrs. Szalewicz had asked for an estimate spent on repairing the heat pumps from Cornwall Plumbing & Heating which has not yet been received. Most of these pumps are not working.
- b. Mrs. Szalewicz and Mrs. Whelan are going to start working on the grant application to the Community Foundation to get funds to be used towards either: water tank replacement, water pump replacement or replacing one heat pump system.
- c. Habitat has their meeting tomorrow evening and our sponsorship is on their agenda for a vote.

New Business:

- a. The 2020 regular meeting schedule needs to be set. A draft schedule was passed out which keeps the meetings the third Tuesday of the month at 5PM. Mr. Manasse made a motion to approve the 2020 meeting schedule as presented, seconded by Mrs. Whelan, with all in favor.

PART 11

Ms. Broderick gave her Administrator's report. The last two of the A/C units for heating replacements will be completed by the end of this week. The Recording Secretary reminded the Board that building permits are needed. The apartment inspections will be done this Thursday, 11/21/19.

Mrs. Whelan reviewed the financials for October. The October payments totaling \$10,567.73 were reviewed. Mr. Manasse made a motion to approve the payments, seconded by Mrs. Whelan, with all in favor. In further discussion, it was agreed that the grant application to the Community Foundation should be for \$13,000 to replace one complete heating system, not anything for the Ridge.

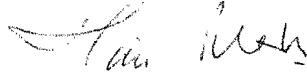
There were no communications nor any old or new business.

PART III

Nothing.

With nothing further, Mr. Manasse made a motion to adjourn, seconded by Mrs. Whelan, with all in favor. The meeting was adjourned at 5:53.

Respectfully submitted,



Tina Pitcher, Recording Secretary

*HAPPY THANKSGIVING*

9

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SHARON TOWN CLERK