

SHARON GREEN COMMITTEE

SPECIAL MEETING

Monday, January 28, 2019 @ 4:30 PM

Minutes

Draft until approved at next meeting

Members Present: Betsy Hall, Linda Amerighi, Stephen Wasley, Marlene Woodman

Members Absent: Thomas Casey, Eric Golden

1. Chairwoman Betsy Hall called the meeting to order at 4:35 PM.

2. FY 20 Budget

With input from Stephen Wasley, the Green Keeper, the Committee reviewed the approved line items from the FY 19 Budget and the expenditures to date. It was noted that Line Item a, Labor, is no longer needed as this line item is covered in the Town Crew's budget. Additionally, the Committee questioned if the \$1,000 for snow removal (Line Item b) is still necessary. Betsy Hall noted that she would make an inquiry.

Stephen Wasley recommended that a new bagger for the SCAG mower be purchased at a cost of \$4,000 (Line Item D; New Equipment).

After discussion on the remaining line items, it was agreed, in conjunction with Stephen Wasley's input, that those expenditures remain as were approved in the FY 19 Budget.

On a motion made by Linda Amerighi and seconded by Marlene Woodman, the Green Committee approved recommending \$44,000 for the FY 20 Sharon Green to the Board of Selectmen.

3. Sharon Green Project Discussion

Betsy Hall updated the members regarding the status of the Green project. Rich Calkins should have the bid packages completed and ready for distribution by February 8th.

4. Sub-Committee for Grading

Betsy Hall recommended that a sub-committee be formed to oversee the grading project. Several people who are knowledgeable with the Green and this sort of project were suggested. The Committee agreed that this would be a worthwhile initiative. Steve Wasley will also assist in overall questions/issues that might arise.

5. Bidding & Process for the Green Project

The Committee reviewed tentative time tables for announcements in the newspapers/website regarding the bid packages, time allotted for distribution and return of the bid packages and announcement of the contractor (s) for the granite installation and grading.

The Committee's *tentative schedule* is as follows:

- a. Bid Notice by the First Selectmen to papers: 2nd week in February
- b. Bid Packages must be picked from the First Selectmen's up by March 7th at 4 p.m.
- c. Bid requests must be returned to the First Selectmen's Office by March 25th at 4 p.m.
- d. Bid Packages will be opened on March 26th at Selectmen's regular meeting

The Committee agreed that in order to achieve the highest responses, the bid requests should be posted in a number of newspapers; i.e. Lakeville Journal, Republican-American, Hartford Courant, and on the Sharon website. Betsy Hall will ask Brent Colley to post it on his monthly distribution list.

6. On a motion made by Marlene Woodman and seconded by Linda Amerighi, the Green Committee adjourned at 5:20 P.M.

Respectfully submitted,


Marlene Woodman

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SHARON TOWN CLERK