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*By Linda Amerighi at 3:02 pm, Oct 25, 2023*

SHARON BOARD OF SELECTMEN  
Draft until approved at the next regular meeting

A regular meeting of the Sharon BOS was held on October 24, 2023 at 5:30PM at the Town Hall. Present were the three Selectmen, Lynn Kearcher, John Brett, Tracey Abut, Paree & John Hecht, Jill Drew, Carol Flaton, reporter Hawken and the secretary.

First Selectman Colley called the meeting to order at 5:30.

No one present had any public comments on the agenda items nor any other item.

Amendments to the agenda: add a letter from the Sharon Fire Department Ladies Auxiliary (4a) & have Item #5 – Human Resource Consultant to be held in executive session at the end of the meeting. Mr. Flanagan made a motion to adopt the agenda as amended, seconded by Mr. Jones, with all in favor.

Mr. Flanagan made a motion to accept the minutes of 10/10/23 as written, seconded by Mr. Jones, with all in favor.

The Sharon Fire Department Ladies Auxiliary submitted a request to place a Memory Tree in the lobby of the Town Hall that faces Main Street from approximately November 22<sup>nd</sup> to December 31<sup>st</sup>. This is a fundraiser where an individual donates \$5 for each individual name that they would like placed on an ornament that is then placed on the tree. Mr. Jones made a motion to approve the request, seconded by Mr. Flanagan, with all in favor.

With little discussion, Mr. Flanagan made a motion that the BOS sends a request to the Planning and Zoning Commission for a report under CT State Statute 8-24 for the solar project at 64 Hilltop Road, seconded by Mr. Jones, with all in favor.

Community Update:

There will be a “Meet the Candidates” this Sunday (Oct. 29) from 10AM to Noon held here at the Town Hall so that the public can meet all the candidates for the Nov. 7 election.

The Housatonic Valley Health District will be offering flu shots here at the Town Hall, Friday (Oct. 27) from 10Am to Noon.

There will be a “Trunk & Treat” this Friday (Oct. 27) from 4PM to 6PM at Sharon Center School. Halloween will be held as normal on Oct. 31.

Residents can sign-up for the town wide mass notification system on the Town Website – front page. The next part of this notification is being worked on where residents will be able to notify the Road Foreman etc. of a situation and the resident would know that the notification was received and read by the appropriate individual. This will help with various aspects of communication.

Mr. Flanagan made a motion that the Board go into executive session to discuss and review the proposal submitted by Xcelerate Talent for Human Resource Consultant, seconded by Mr. Jones, with all in favor. The Town Secretary was asked to stay. All others left the room. The Board went into executive session at 5:39.

At 6:09 Mr. Flanagan made a motion to come out of executive session, seconded by Mr. Jones, with all in favor. Mr. Flanagan made a motion that the BOS hires Xcelerate Talent for a Human Resource Consultant for an initial investment of \$1,500 for four Success Metrics: current state organizational chart clearly

outlining primary and secondary roles along with reporting relationships; gain key best practices from similar sized towns in CT that could provide a blueprint for the Town of Sharon; Audit of job descriptions and outline the gaps; and outsourced HR expertise with employee relations issues that occur ad hoc, seconded by Mr. Jones. In the discussion it was pointed out that after the initial investment is done, a complete proposal will be submitted outlining what needs to be done and fee associated with each recommendation. An employee handbook has been discussed and the Secretary commented that some Town Hall personnel have offered to work on this, of course having Xcelerate Talent review any final document. Vote taken on motion – carried unanimously.

With nothing further, Mr. Jones made a motion to adjourn, seconded by Mr. Flanagan, with all in favor. The meeting was adjourned at 6:15.

Respectfully submitted,

Tina Pitcher, Town Secretary