

WARNING
ANNUAL TOWN MEETING/TOWN OF SHARON
MAY 14, 2021
In-Person and VIA Zoom
<https://us02web.zoom.us/j/8727483273>
Meeting ID: 872 748 3273

RECEIVED

By Linda Amerighi at 3:36 pm, Apr 29, 2021

Masks and social distancing are required

The legal voters of the Town of Sharon and those entitled to vote in meetings of said Town are hereby warned and notified that the Annual Town Meeting concerning the budget and other items of said Town, will be held at the Sharon Center School, 80 Hilltop Road on Friday, May 14, 2021 at 6:30 PM for the following purposes:

1. To see what action the Town will take in accepting the June 30, 2020 financial statements for the Town. Copies are available at the Town Hall and on the Website.
2. To see what action the Town will take for the fiscal year commencing July 1, 2021 through June 30, 2022, regarding the following, as approved by the Board of Finance:
 - a. To adopt the annual budget of the Town of Sharon. Copies are available at Town Hall and on the Website
3. To see what action the Town will take for the fiscal year commencing July 1, 2021 through June 30, 2022, regarding the following as approved by the Board of Finance:
 - a. To authorize the acceptance and expenditure of TOWN AID ROAD funds for the maintenance, construction and reconstruction of our Town roads and bridges;
 - b. To authorize expenditures of up to \$11,000.00 from the Sharon Cemetery Fund;
 - c. To authorize the acceptance and expenditure of any state, federal or other funds or grants for educational purposes;
 - d. To authorize the expenditure of up to \$1,000.00 in interest from the Virginia Brown Fund for Nature's Classroom;
 - e. To authorize the acceptance and expenditure of any funds or grants for general municipal purposes;
 - f. To authorize the expenditures not to exceed \$160,000.00 from the Equipment Replacement fund;
 - g. To authorize the expenditures of up to \$5,000.00 from the 67 Main Street Account for general maintenance of that building.
4. To see what action the Town will take to adopt the proposed Five-Year Capital Improvement Plan, as approved by the Board of Finance. Copies are available at the Town Hall and on the Website.
5. To see what action the Town will take to adopt the proposed Food Truck Ordinance. Copies are available at the Town Hall and on the Website.

Dated at Sharon, Connecticut this 27th of April 2021.

SELECTMEN

OF THE

TOWN OF SHARON


Brent M. Colley


Dale C. Jones


Casey T. Flanagan

TO APPEAR IN LAKEVILLE JOURNAL: May 6

**TOWN OF SHARON
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

**Approved by Board of Selectmen (04/13/2021)
Approved by Board of Finance (04/20/2021)**

This **5 year Capital Improvement Plan** for the Town of Sharon includes those identified capital needs in Town and at Sharon Center School. The following addresses other municipal buildings, and facilities.

Project A Town Hall Parking Lot Phase 1- Drainage (2020/21) * **Waiting on STEAP**

- \$10,000.00 (Drainage)

Project B Sharon Center School Projects (2020/21) * **Scheduled for this year**

- \$75,000.00 (HVAC Rooftop Units)

Project C Town Hall Parking Lot Phase 2- Paving (2021/22) * **Waiting on STEAP**

- \$115,000.00 (Paving)

Project D 67 Main Street Repairs/Updates (2021/22) * **Waiting on STEAP**

- \$75,000.00 (HCA Ramp & Back Deck)

Project E Town Garage Maintenance (2021/22)

- \$15,000 (Overhead Door Replacement)
- \$13,000.00 (Roof Repairs & Overlay)
- \$200,000.00 (Cold Storage Building)
- \$20,000.00 (Salt Barn Maintenance)

Project F Broadband/Cell Phone Service Improvements (2021/22)

- \$500,000.00 (Federal & State Grants)

Project G Community Center Updates (2022/23)

- \$300,000.00 (First Floor/Kitchen Updates)

Project H Town Sidewalks (2023/24) * **Waiting on CT Connectivity Grant Decision**

- \$140,000.00

Project I Town Green (2023/24)

- \$150,000.00 (Phase II Rehabilitation Project)

Project J Town Hall Building Repairs (2024/25)

- \$60,000.00 (Repointing Bricks on Original Building)
- \$30,000.00 (Slate Roof Repairs)

Project K Paving of Garage Driveway and Parking Area (2025/26)

- \$130,000.00

Town of Sharon, CT

PROPOSED Food Truck Ordinance

Definition of a Food Truck

Any vehicle, trailer or mobile unit used for serving any type of prepared food or drink. Food Trucks are labelled as “point of sale”, catering an event would not be considered a Food Truck but would still have to submit to health department inspections and comply with all applicable health regulations of Sharon’s Health Department and the State of Connecticut Health Code.

Ordinance

1. Any Food Truck must have a current license from the Town’s Health Department authority.
2. The following must be submitted by vendor prior to issuing a permit:
 - a. Valid food safety certificate, unexpired
 - b. If not pursuing a year-round license with Sharon, vendor must present an annual permit from another Health Department
 - c. A copy of their most recent inspection
 - d. Water test from within the last year if they are using private well water as their water source on their truck
 - e. A pre-operational inspection must be conducted by the Sharon Health Department prior to serving food to the public
3. A Food Truck Must get a permit from the Selectmen’s office. Permit must list location with a map of Food Truck placement on property, date and hours of operation, permission from land/business owner and permission from any “Brick and Mortar” food businesses if within said 50’. 50’ will be measured from the main entrance of said “Brick and Mortar” businesses. Land/business owner shall provide indoor, fixed toilet and hand washing facilities for the Food Truck employees. Portable toilets shall not be permitted.
4. The permission from the host land/business owner should also be in writing and have a commencement and termination date stated.
5. The host of a Food Truck is the land/business owner that issues permission to the Food Truck to use that entity’s/person’s premises for Food Truck vending.
6. The host premises or business owner who issued permission to the Food Truck operator shall be bound by the terms and conditions of this Ordinance and may revoke permission at any time for a Food Truck operator’s violation of any Ordinance term. In such event the Municipal Food Truck Permit shall be automatically revoked for that host site.
7. Permits are not transferable.
8. No Food Truck may operate on town or state-owned property unless it is for a Town sponsored event or a non-profit event with permission from the Board of Selectmen.
9. Food Trucks may not be stored on host property. The only exception would be for Food Trucks used in Town sponsored events.
10. Food Trucks will not have “amplified” speakers for music or hawking. Low sound level music may be played within the Food Truck.

11. Food Trucks are responsible for providing trash receptacles and are also responsible for removing all their own trash daily.
12. All Food Trucks must pay a fee, which is determined by the length of time in accordance with the fee schedule below.
13. No Food Truck shall operate within 50' of any "Brick and Mortar" food business during that business's regular operating hours without written permission from said business owner.
14. Any Food Truck not registered in Sharon shall be limited to a maximum of 36 single day permits in one calendar year. Food Trucks registered in Sharon will have no limits as to the amount of days of operation but must obtain a permit for each day. Permits for multiple days in a row or multiple dates can be pulled at the same time. Any out of Town Food Truck requesting more day permits than stated above would have to come to a Board of Selectman monthly meeting and explain why they would seek permission to have more dates. Any decision made by the Board of Selectmen shall be in its sole discretion and judgment and shall be final.
15. Any Food Truck operating without a day permit would be fined \$100 for the 1st offense, \$200 for second offense and on a third offense permission to operate in Sharon would be denied for (1) calendar year from date of most recent offense.
16. Hours of operation will be no earlier than 7am and no later than 10pm.
17. Any complaints about a Food Truck operation will be brought to the Board of Selectmen. Including but not limited to noise, smell, appearance, or any other issues and/or complaint that may arise. At such time the Board of Selectmen may, in its sole discretion and judgment, terminate said Food Truck's ability to obtain any additional permits within that calendar year. In its discretion, the Board of Selectmen could determine that the said Food Truck would have to appear in front of the Board of Selectmen before being allowed to operate in town again.
18. In the event of limited space, permits shall be issued on a first come, first serve basis.
19. Temporary Signage, such as a sandwich sign, temporary tables and chairs, are permitted only in proximity of the Food Truck.

Fee Schedule

All Food Trucks shall pay a \$10 a day permit fee.

A fee of \$100 would cover an Annual Permit for one year from the date the permit is issued for those Food Trucks registered in Sharon. All other rules still apply.

A fee of \$250 would cover an Annual Permit for one year from the date the permit is issued for those Food Trucks not registered in Sharon. All other rules still apply.