

SHARON BOARD OF SELECTMEN
REGULAR MEETING
MAY 26, 2020
5:30PM AGENDA
VIA ZOOM

<https://us02web.zoom.us/j/82525510437?pwd=Ni9zTTMwZVhPVFArWDQ5RjNmUFBhUT09>

Meeting ID: 825 2551 0437

Password: 481791

1. Call to order
2. Adopt agenda
3. Public comment on agenda items
4. Minutes: 5/12/20
5. Parks & Recreation Committee – Beach & Little Rascals opening
6. Request to Board of Finance – additional appropriation Labor Counsel up to \$30,000
7. Response to Governor's May 20th date – update on Town Hall opening
8. Request Christ Church Episcopal – Use of Green Sept. 12, 2020 – Car Event
9. Five Year Capital Improvement Plan – discuss/approve on to Board of Finance
10. 67 Main Street Account expenditures for 20/21 fiscal year –request to Board of Finance
\$5,000 – general yearly expenses that Town pays for
11. Community Update
12. Adjourn

Tina Pitcher

From: Brent Colley
Sent: Wednesday, May 20, 2020 1:45 PM
To: Tina Pitcher
Subject: ZOOM meeting info for May 26th

Town of Sharon is inviting you to a scheduled Zoom meeting.

Topic: Board of Selectmen Meeting
Time: May 26, 2020 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

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One tap mobile

+13017158592,,82525510437#,,1#,481791# US (Germantown)
+13126266799,,82525510437#,,1#,481791# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)

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Find your local number: <https://us02web.zoom.us/j/kgutKYxm8>

SHARON PARKS & REC.

TOWN BEACH MANAGEMENT – INITIAL PROPOSAL

(5/8/20)

Beach Opening – Sat. June 13th

Admission – passes as usual, no guest passes.

Hours – 10am-7pm daily; the gate would be locked anytime the beach was not opened.

Beach – initially no picnic tables, no benches, no beach toys provided. Patrons bring their own beach chairs. Bathrooms opened and cleaned several times a day. SWIM AT YOUR RISK. There would be no lifeguards on duty. There would be a gate guard and a beach monitor at all times. This staff would be made up of lifeguards and the beach manager and their responsibilities would be mainly to make sure that patrons are adhering to all beach rules, including new protocol rules. The two rafts would NOT be out on the water. The docks would be in and the outer perimeter line would set maybe 20 yards off docks.

Protocols added to beach rules –

Hand sanitizers outside each bathroom, to be used upon entering and leaving. Masks to be worn when using bathrooms.

Social distancing as per protocol at the time (evolving). Groups of five maximum.

We ask that patrons take out what they bring in in an effort to minimize exposure of trash pick up by employees.

We reserve the right to limit the number of patrons at the beach if we feel as though it is too crowded to maintain protocols.

We have still not decided if and when the Little Rascal program will operate. If we do go with it some of this may have to change, hours for one. This is our initial plan for what we see as necessary at this time. As protocols change, we can add or subtract as needed. We will add additional signage for SWIM AT YOUR OWN RISK clarifying that there are no lifeguards on duty. We will continue to monitor the Red Cross recommendations regarding lifeguards.

May 17, 2020

Due to Covid-19 Little Rascals will have to make many adjustments to our operating procedures.

Little Rascals hours will be from 8:00 to 4:00. We will only allow 30 children to register for camp this summer. Those children will have to be divided into 3 groups of 10. They will stay in these groups all summer. There will be no mixing of groups. Each group will be assigned a set of cubbies that they will use all summer. Each group will be assigned 2 counselors that will be with them all summer. As we will not be sharing materials or activities LR will have to purchase scissors, glue, crayons.. etc for each child. Each child will be responsible for bringing their materials back and forth to camp each day. For each group we will have to purchase board games and sports equipment.

Daily Agenda

- 7:30 Arrival Director, Assistant Director, check in/check out counselor (director takes temps of self, asst. Director And ck in/ck out counselor)If anyone has a temp of over 100* they will be sent home.
- Director set up the director's materials for the day.
- Asst. Director set up group baskets for the day(while wearing PPE)
- ck in/ck out counselor gathers materials to take temps upon arrival of children(all in a basket including gloves, masks, gowns,thermometers, temp sheets(1 sheet and clipboard for each group).
- 7:45 counselors arrive, temp taken by ck in/ck out counselor(temp above 100* counselor goes home)
- counselors take all of their belongings and goes to their assigned group area. Where they set up their activities for the day.(all found in group basket)
- 8:00 children arrive
 - Parent and child stay in car
 - parent opens childs window, ck in/ck out counselor (wearing PPE) check child's temp, counselor writes down child's temp. Temp above 100* child goes home.
 - Temp below 100* child goes to assigned(group) Cubby. Puts belongings in labeled cubby. Child joins their assigned group. Child will stay with their assigned group all summer.

-8:00-9:00 Individual group games and activities

-9:00-9:30 snack

- 9:00 group 1 to cubbies to get snacks

- 9:05 group 2 to cubbies to get snacks

- 9:10 group 3 to cubbies to get snacks

-9:30-12:00

- group 1 to cubbies putting away snacks, get bathing suits, go to the changing rooms, get changed to swim(children must take all belongings out of changing rooms), Counselors apply spray sunscreen. Children cannot share Sunscreen. After changing and sunscreen group 1 will swim.

- group 2 to the field to play a game

- group 3 craft at their assigned area. All materials will be in their groups basket.

- Each group will cycle through all activities. Cleaning protocol done in between groups by ck in/ck out counselor when needed.

-12:00-12:45 Lunch at designated group areas.

- 12:00 group 1 to cubbies to get lunch

- 12:05 group 2 to cubbies to get lunch

- 12:10 group 3 to cubbies to get lunch

- 12:45-1:00 ck in /ck out counselor checks temps of all kids and staff and record

1:00-3:30 - group 1 to cubbies putting away lunch, get bathing suits, go to the changing rooms, get

changed to swim(children must take all belongings out of changing rooms), Counselors apply spray sunscreen. Children cannot share Sunscreen. After changing and sunscreen group 1 will swim.

- group 2 to the field to play a game
- group 3 craft at their assigned area. All materials will be in their groups basket.
- Each group will cycle through all activities.

Cleaning protocol done in between groups by ck in/ck out counselor when needed.

3:30- group 1 cubby clean out, pack and have snack

3:40- group 2 cubby clean out, pack and have snack

3:50- group 3 cubby clean out, pack and have snack

3:30-4:00 ck in/ch out counselor check temps

3:30-4:00 all counselors will be disinfect group area and materials.

4:00- Parent pick up (parent stay in car)

Counselor from group bring child to gate to ck in/ch out counselor. 1 child at a time.

If a child uses the bathroom they must wear a mask. They must wash their hands when entering the bathroom and after using the bathroom. A counselor from their group will accompany them to the bathroom. One child is allowed in the bathroom at a

time. Once the child is done using the bathroom the doorknobs, sink and toilet will be disinfected.

- PPE of ck in/ck out counselor needs to be changed in between checking each temp.

- all staff must wear face masks while they are working.

- Director and Assistant Director will not come in direct contact with groups.

- There will be an “isolation” area set up in case a child becomes ill during the day. They will stay in that area until their parent/guardian is able to pick them up.

If it rains while we are at the beach we will call the bus company and we will take 3 busses(1 for each group) to Sharon Center School. When we arrive at the school each group will have their own classroom. At the school the groups will stay in their own groups.

Payments

Payments will be made of the Friday prior to the week attending. The way in which payments will be made are yet to be determined.

The total approximate cost of the craft materials for 30 children is \$235 for the summer. This cost does not

include any sports equipment we may have to purchase.

Director will work 9 hours

Assistant Director will work 8 ½ hours

All other staff will work 8 hours

Counselors X 7

\$18 hr. 8 hrs/day=\$1008 /day=\$5040 /wk

Asst. Director

\$22 hr. 8 ½ hrs/day=\$192.50/day=\$962.50/wk

Director

\$25 hr. 9 hrs/day=\$237.50/day=\$1187.50/week

Total cost per week for staff \$7,190.

Total cost for 9 weeks for staff \$64,710

The following numbers are based on having 30 kids every day.

30 kids/day at \$35/day \$1050/day

\$5250/week

\$47,250/ 9 weeks

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1/2 OT 33-

1 OT 37.50

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STATE OF CONNECTICUT'S MAY 20TH REOPEN-

SHARON'S TOWN HALL WILL REMAIN LOCKED AND PUBLIC ACCESS WILL BE LIMITED TO SCHEDULED APPOINTMENTS AND/OR ESSENTIAL MEETINGS THAT ARE UNABLE TO BE HELD ONLINE.

DEPARTMENTS-

ASSESSORS- WILL REMAIN CLOSED TO PUBLIC. NO SCHEDULED APPOINTMENTS. CALL 860-364-0205 OR EMAIL: ASSESSOR@SHARON-CT.ORG

BUILDING DEPARTMENT-

- Building Permits
- Burning Permits
- Department of Health
- Fire Marshal
- Historic District
- Inlands Wetlands
- Land Use Administrator
- Zoning

OPEN BY APPOINTMENT ONLY. CALL 860-364-0909 TO SCHEDULE AN APPOINTMENT. APPOINTMENT IS LIMITED TO ONE PERSON, MASKS REQUIRED, YOU WILL BE MET AT THE BACK DOOR, PROVIDED HAND SANITIZER, ONLY USE THE ELEVATOR.

SELECTMEN OFFICE- WILL REMAIN CLOSED TO PUBLIC. NO SCHEDULED APPOINTMENTS. CALL 860-364-5789 OR EMAIL: BRENT_C@SHARON-CT.ORG OR TINA_P@SHARON-CT.ORG

SOCIAL SERVICE/VETERANS OFFICE- OPEN BY APPOINTMENT ONLY. CALL 860-364-1003 TO SCHEDULE AN APPOINTMENT. APPOINTMENT IS LIMITED TO ONE PERSON, MASKS REQUIRED, YOU WILL BE MET AT THE BACK DOOR, PROVIDED HAND SANITIZER, ONLY USE THE ELEVATOR.

REGISTRARS OF VOTERS- WILL REMAIN CLOSED TO PUBLIC. NO SCHEDULED APPOINTMENTS. CALL 860-364-5514.

TAX COLLECTOR- WILL REMAIN CLOSED TO PUBLIC. NO SCHEDULED APPOINTMENTS. CALL 860-364-5402.

TOWN CLERK- OFFICE WILL REMAIN CLOSED TO PUBLIC. CALL 860-364-5224 OR EMAIL: sharontownclerk@yahoo.com



Christ Church Episcopal

Nine South Main on the Green

Post Office Box 1778

Sharon, Connecticut 06069-1778

860-364-5260

E-mail: officeadmin@christchurchsharon.org

RECEIVED
Town of Sharon

5/15/20

May 13, 2020

Town of Sharon Selectmen

Brent Colley

Casey Flanagan

Dale Jones

Dear Selectmen,

We are planning to hold some type of Car Event again this year, but whether it will be an actual show, or an Antique Car Parade has yet to be determined. Final decisions will be made according to the restraints incurred closer to that time. But we do want to do something, this will be our 7th Annual Christ Church Classic Car Concours and Cruise, and this year its planned for Saturday, September 12th, 2020, 11:00 AM to 2:00 PM on the grounds of the church. We feel we need something to look forward to.

As in the past years, we have asked to be allowed to use the Green across the street from the church to display some of the Vintage cars that come. Again, we ask for that permission, following all guidelines set forth by the town in previous years. Should any damage to the grass occur we will repair as necessary.

Thank you for your consideration of our request.

Sincerely,

Cathy Casey

Christ Church Classic Car Concours and Cruise Committee.

**TOWN OF SHARON
FIVE YEAR CAPITAL IMPROVEMENT PLAN**

**Approved by Board of Selectmen (TBD)
Approved by Board of Finance (TBD)**

This 5 year Capital Improvement Plan for the Town of Sharon includes those identified capital needs in Town and at Sharon Center School. The following addresses other municipal buildings, and facilities.

Project A Town Hall Parking Lot Phase 1- Drainage (2020/21)

- \$10,000.00 (Drainage)

Project B Town Hall Parking Lot Phase 2- Paving (2022/23)

- \$115,000.00 (Paving)

Project C Sharon Center School Projects

- ~~\$115,000.00 (Paving Front Parking Lot) (2019/20)~~
- \$75,000.00 (HVAC Rooftop Units) (2020/21)

Project D 67 Main Street Repairs/Updates

- HCA Ramp & Back Deck (2021/22)
- Drainage (2020/21)

Project E Town Sidewalks (2021/22)

- \$140,000.00

Project F Drainage and Town Garage Roof/Addition (2020/21)

- ~~\$5,000.00 (Drainage)~~
- \$100,000.00 (Roof)
- \$100,000.00 (Cold Storage Building)

Project G Paving of Garage Driveway and Parking Area (2023/24)

- \$130,000.00

Project H Town Hall Building (2022/23)

- \$60,000.00 (Repointing Bricks on Original Building)
- Registrar of Voters Probate Vault Roof Repair