

SHARON BOARD OF SELECTMEN
Draft until approved at the next regular meeting

A regular meeting of the Sharon BOS was held on August 13, 2019 at 2:00PM at the Town Hall. Present were the three Selectmen, Jamie Casey, Harding Bancroft, Miriam Jones, Ella Clark, reporter Hawken, Brent Prindle taping for Channel 6 and the secretary.

First Selectman Colley called the meeting to order at 2PM.

Mr. Jones made a motion to adopt the agenda as written, seconded by Ms. Fowler, with all in favor.

There were no public comments on agenda items.

Ms. Fowler made a motion to approve the 7/23/19 minutes as written, seconded by Mr. Jones, with all in favor.

The Board discussed responses to an email Selectman Fowler has sent to Brian Snider and Lauren Bender of Lit Communities with a list of questions regarding the Market Assessment proposal discussed at their meeting last month. There is a court case challenging the PURA decision on Municipal Gain. Depending on the outcome of the case, options will need to be looked at. The legislature will need to make changes and a financial partner will need to be found. No decision will be made on the proposal until the court makes its decision. Lit Communities should be made aware of the situation. One option may be to form an electric utility co-op which would generate power through a partnership with a solar installation company. Mr. Colley will include this topic in the next newsletter.

Attorney DiBella approved the drafts of the Ordinance revisions for the: Annual Town Budget Meeting; Highway Construction Requirements – Subdivision Development – to match the Subdivision Regulations; Driveway – to correct that the apron is to be of asphalt NOT concrete; and Building Fees – to rescind the \$200 additional fee charged to owners/contractor when work commences before permit issuance. Now the BOS needs to set a Special Town Meeting date. Ms. Fowler made a motion to hold a Special Town Meeting on Friday, August 23, 2019 at 7PM for the Town to consider adopting the revisions to the noted Ordinance, seconded by Mr. Jones, with all in favor.

The Building Official/Fire Marshal has submitted a request that the balance in his budget for the 2018/2019 fiscal year be placed in the Equipment Account to be used for future purchase of a new vehicle for his office. The total is \$4,614.07. Mr. Jones made a motion that the BOS approves onto the Board of Finance the request, seconded by Ms. Fowler, with all in favor.

The BOS's request to the Board of Finance for budget transfers totaling \$5,697.94 was discussed. Mr. Jones commended the Parks & Recreation Committee for getting the repairs to the Community Hall done. Ms. Fowler made a motion that the BOS requests the Board of Finance to approve the budget transfers as outlined, seconded by Mr. Jones, with all in favor.

The BOS's request to the Board of Finance to encumber funds from the 18-19 budget to the 19-20 budget totaling \$15,510.96 was discussed. Ms. Fowler made a motion that the BOS requests the Board of Finance to approve the request for encumbering funds as outlined, seconded by Mr. Jones, with all in favor.

The Tax Collector has submitted five tax refund requests: Harold Gurnee (addition error) \$920.00; Todd Anderson MV overpay \$66.10; Daimler Trust MV overpay \$227.80; Lee Carpentier MV overpay \$23.36; and Edward Letteron MV overpay \$6.75. Mr. Jones made a motion to grant the requests, seconded by Ms. Fowler, with all in favor.

Community Update:

The drainage for the Green Project is moving along. R.A.R. Excavating is doing a great job along with the wonderful assistance from the Sewer & Water Commission/Mark Sweeney. So far the project is well within budget.

Road work with the Road Crew is going well.

The Town received a Members' Equity Distribution check for \$9,059 from CIRMA for our continued membership and collective risk management efforts.

The Board thanked Ella Clark, our retiring Social Service Agent/Municipal Agent for the Elderly, for her work on a draft revised job description, which was reviewed. There was a question as to if 21 hours per week is enough. Ms. Clark offered that perhaps 24 is better but for now, leave the 21 hours and the Board can review this after 3 months with the new Agent. It was noted that the Job Description does address "Hours may vary depending on need." The Municipal Veterans' Representative will be working in conjunction with the new Agent. Ms. Clark read a statement pertaining to her experiences as Sharon's Social Service Agent/Municipal Agent for the Elderly for **31 years**. In her statement, she outlined financial resources. She emphasized the need for: the Town's trust in and support the ability and judgment of the Agent; this trust assures the confidentiality and impartiality are guaranteed; and communication. In other towns, the Social Service Agent meets with the Board of Selectmen either annually or semi-annually that encourages connection, collaboration and transparency. This should be considered. Ms. Casey commented that the Sharon Community Foundation, which is a private 501c3, helps with the "need" of Sharon residents. If members of BOS would attend one their meetings, they would see the true need in the Town. Ms. Casey will forward to the Board information on their next meeting. After some discussion, Mr. Jones made a motion that the BOS adopts the revised Job Description for the Social Services Director/Municipal Agent for the Elderly as presented with the hours of work to be reviewed in 2 – 3 months, seconded by Ms. Fowler, with all in favor. The need for a Job Description for the Municipal Veterans' Representative was discussed. Miriam Jones, our Representative, will draft a description. The BOS will discuss at the next meeting how to proceed with filling the actual Social Service Agent/Municipal Agent for the Elderly position.

With nothing further, Mr. Jones made a motion to adjourn, seconded by Ms. Fowler, with all in favor. The meeting was adjourned at 2:55.

Respectfully submitted,



Tina Pitcher, Town Secretary

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RECEIVED

2019 AUG 16 A 10:18

SHARON TOWN CLERK

**BUILDING OFFICIAL/FIRE MARSHAL
TOWN OF SHARON
P. O. BOX 385
SHARON, CT 06069**

August 6, 2019

Board of Selectmen
Board of Finance
Town of Sharon
Sharon, CT 06069

Dear Boards,

I hereby request that the balance in my budget for the 2018-2019 fiscal year be placed in the Equipment Account to be used for future purchase of a new vehicle for my office.

Please see below how this figure was arrived at:

Bldg.Off/FireMarshal	Actual	Budget	Balance
18 · Building Off./Fire Marshal Sal.	72,756.00	72,756.00	0.00
18a · Office Expense/Telephone	5,685.09	5,700.00	-14.91
18b · Secretary	24,885.00	24,885.00	0.00
18c · Plan Re/cons/ insp/Spec. Events	450.00	2,250.00	-1,800.00
18d · Vehicle	589.88	3,500.00	-2,910.12
18e · Equipment Fund	2,500.00	2,500.00	0.00
18f · File Clerk	2,594.96	2,484.00	110.96
Unexpended Funds	0.00		
Total Bldg.Off/FireMarshal	109,460.93	114,075.00	-4,614.07

Thank you,


Stanley MacMillan
Building Official/Fire Marshal

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TOWN OF SHARON

OFFICE OF SELECTMEN

August 6, 2019

To: Sharon Board of Finance
From: Board of Selectmen
Subject: June 30, 2019 Budget Transfers

The Board of Selectmen hereby requests that the following budget transfers be approved:

	Increase	Decrease
Community Hall – Line Item 20 – overall budget	\$5,149.48	
Due to unanticipated building repairs while front porch was being replaced		
Municipal Waste – HHW – Line 28c	136.04	
Welfare/Social Service – Line Item 33 – overall	412.42	
Due to extra hours for Social Worker and additional expenditures for General Assistance		
Town Insurance – Line Item 16		\$5,697.94

Board of Selectmen

Post Office Box 385, 63 Main Street, Sharon, CT 06069-0385
(860) 364-5789 • FAX (860) 492-7021
www.sharonct.org

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TOWN OF SHARON
OFFICE OF SELECTMEN

August 6, 2019

Sharon Board of Finance
Town Hall
Sharon, CT 0069

Dear Board,

The Board of Selectmen hereby requests that the following be encumbered from the 18-19 budget to the 19-20 budget:

Line Item 8 – Town Counsel - \$5,510.96 – Board of Assessment Appeals lawsuit & tax sales in process

Line Item 14 e – Town Hall – Building Repair – \$10,000.00 - local contractor was to repair wall in Tax Collector's Office and Registrar of Voters Office – has not been able to get to it yet

Board of Selectmen

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