

**RECEIVED**

*By Linda Amerighi at 1:06 pm, Mar 24, 2021*

SHARON BOARD OF SELECTMEN  
Draft until approved at the next regular meeting

A regular meeting of the Sharon BOS was held on March 23, 2021 at 5:30PM via ZOOM and In-Person at the Town Hall. Present were the three Selectmen, Barbara & Brent Prindle, Harding Bancroft, reporter Hawken and the secretary.

First Selectman Colley called the meeting to order at 5:30.

To be added to the agenda – revised Social Service Agent job description. Mr. Flanagan made a motion to amend the agenda by adding as 5a the revised job description, seconded by Mr. Jones, with all in favor.

If anyone wishes to speak on an agenda item when the Board get there, just let Mr. Colley know.

Mr. Jones made a motion to approve both minutes of 3/9/21 as submitted, seconded by Mr. Flanagan, with all in favor.

At the last meeting, the Secretary was asked to get a copy of an Application for Food Trucks so that this would be available if and when the Food Truck Ordinance gets adopted. The Town of New Milford's, as well as their Renewal application, was obtained and reviewed with noted changes to match our proposed Ordinance. This application is for the Ordinance only. The Health Department has their own application. A draft application for Sharon will be done and the Board will review it at their next meeting.

The help wanted ad for our Social Service Agent position will be in this and next week's Lakeville Journal. The amended job description to include the Municipal Veterans' Representative needs to be adopted by the BOS. The draft was reviewed and a change made: "This position prefers the candidate to be bilingual in English and Spanish" and typos corrected. It has not been determined if this position will be salaried or hourly or what these figures may be. It depends on the experience of the individual. Mr. Flanagan made a motion that the BOS adopt the amended Job Description, with the edits noted, for the Social Service Agent/Municipal Agent for the Elderly/Municipal Veterans' Representative, seconded by Mr. Jones, with all in favor.

The BOS had requested the Board of Finance to appropriate from the Undesignated Fund \$1,794.32 for the Hotchkiss Library Capital Improvements to reimburse the Library for the conduit work already done during the waterline replacement project. The BOF had discussed whether or not to add this amount to the current budget. Such an addition would have to be requested through the BOS first so this item was tabled at the BOF meeting. Various aspects of this request were discussed. Mr. Jones made a motion that the BOS requests the BOF to make a one-time additional allocation of \$1,794.32 out of the Undesignated Fund to the Hotchkiss Library for the 2020-2021 budget, seconded by Mr. Flanagan, with all in favor.

Community Update:

Effective April 1, 2021, in an effort to begin to allow open public access to the Town Hall, while the building will remain locked, all offices will allow in-person access by appointment. Individuals are to please call the office they wish to visit from the parking lot and that office will let them in. The drop box at the rear of the Town Hall will remain available.


The Selectmen will be working on the draft Five-Year Capital Improvement Plan and will discuss it at their next meeting. This goes to the Board of Finance for their April 30 meeting after the budget hearing.

The June 30, 2020 Annual Report is complete and copies are available. It is also available on the Website.

The dirt roads have firmed-up some. In the future the gravel roads will be top priority. The roads to be crack sealed were noted.

With nothing further, Mr. Flanagan made a motion to adjourn, seconded by Mr. Jones, with all in favor. The meeting was adjourned at 5:58.

Respectfully submitted,

  
Tina Pitcher, Town Secretary

APR 29 2021

ADJOURN 5:51

CLARK TOWN CLERK