

SHARON BOARD OF FINANCE
Draft until approved at the next regular meeting

A regular meeting of the Sharon Board of Finance was held on September 17, 2019 at 7:00PM at the Town Hall. Present were regular members Bartram, Dignacco, Flanagan, Duncan and Bancroft. Also in attendance were Cody O'Kelly and First Selectmen Colley.

Chairman Dignacco called the meeting to order at 7:00. She publicly wanted to say how sad she is with Elaine La Roche's passing. She will be missed as with her wisdom and willing to give, she had a lot to offer to this Board and town.

There will be a "farewell" gathering for Ella Clark, our Social Service Agent, on September 26, 2019 from 4PM to 6PM here at Town Hall. She's retiring September 30, 2019.

Mr. Bartram made a motion to adopt the agenda as presented, seconded by Mr. Flanagan, with all in favor.

There were no public comments on agenda items.

Mr. Bartram made a motion to approve the minutes of 6/18/19 as written, seconded by Mr. Duncan, with all in favor.

The Selectmen's financial report for fiscal year ending June 30, 2019 was reviewed. This report did not reflect any action to be taken later in this meeting. The financial report for the first two months of the current fiscal year was reviewed. The only area as of now where there may be an overage is in the Social Service Agent wages line. The report from the Tax Collector on back taxes was reviewed. There is a tax sale in the works for this December.

The Board of Selectmen's requests were taken one by one:

- a. Mr. Bartram made a motion to approve an additional appropriation from the 67 Main Street account for fiscal year 18/19 in the amount of \$251.32 due to general expenses for the building, seconded by Mr. Flanagan, with all in favor.
- b. Mr. Bartram made a motion to approve the encumber request for Town Counsel - \$5,510.96 and Town Hall Building Repair - \$10,000.00, seconded by Mr. Flanagan, with all in favor.
- c. Mr. Bartram made a motion to approve the 6/30/19 budget transfers as presented totaling \$5,697.94, seconded by Mr. Flanagan, with all in favor.
- d. Mr. Bartram made a motion to approve the request to place the unexpended funds from the 18/19 fiscal year in the Building Official/Fire Marshal's budget in the amount of \$4,614.07 in the Equipment Account, seconded by Mr. Flanagan, with all in favor.
- e. Mr. Bartram made a motion to approve the request of the Parks & Recreation Committee to place the unexpended funds from the 18/19 fiscal year in their Beach and Veterans' Field budgets in the amount of \$4,953.01 in the Capital for Non-Recurring Account, seconded by Mr. Flanagan, with all in favor.
- f. Mr. Flanagan made a motion to approve the request of the Parks & Recreation Committee to expend up to \$14,953 out of the Capital for Non-recurring Account for tennis court repairs, seconded by Mr. Bartram. There was a lengthy discussion and questions that could not be answered tonight, i.e. how long will these repairs last and

what repairs this money actually covers. Mr. O'Kelly offered that he uses the courts and feels that deferred maintenance has caused the issues and the fencing also needs repairing. Mr. Duncan expressed that this Committee needs to have a better plan to retain town assets = what are their plans for today, 3, 5 & 10 years from now. Also an inventory of assets for each department should be submitted at budget time. Vote taken on motion – in favor 0; opposed all = motion denied, with the request that someone from this Committee come to the December meeting to answer this Board's questions and discuss their long term plan. Mrs. Dignacco will let them know ahead of time what this Board is looking for.

Mr. Colley discussed with the Board the replacement of town highway trucks = a 550 and a pick-up. Several options were discussed. As this Board is concerned with costs and a long range plan, Mr. Duncan offered to get together a schedule together showing the age of the current trucks and proposed replacement dates. Mr. Bartram offered to help Mr. Duncan. The Town does not want to be in the position of not having enough heavy equipment to remove heavy snow. The Board of Selectmen needs to submit their recommendations to this Board.

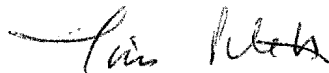
Items on the Five Year Capital Improvement Plan were reviewed and prioritized:

- a. Install additional drainage, enlarge and pave the parking lot behind the Town Hall. There is an idea to open a walkway to West Main Street. WKZE's satellite dish may need to be moved. The pump that takes the water to the State drainage system will need to be looked at to be sure it can handle additional water, if not, this may need replacing
- b. Replacing sections of the sidewalks
- c. Replacing the roof at the Town Garage for energy savings and possibly solar and installing some drainage in the Garage area

The Board of Selectmen needs to submit proposals for the projects along with the estimated costs to this Board.

With nothing further, Mr. Duncan made a motion to adjourn, seconded by Mr. Bancroft, with all in favor. The meeting was adjourned at 8:30.

Respectfully submitted,



Tina Pitcher, Recording Secretary

NEXT MEETING: DECEMBER 10 7PM

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SHARON TOWN CLERK