

SHARON BOARD OF FINANCE
Draft until approved at the next regular meeting

Al Jacunski of Jacunski Humes Architects, LLC gave the Board of Finance a presentation on the Sharon Center School building assessment, infrastructure review and site needs on June 21, 2016 at 6:00PM at the Town Hall. Board of Finance members present were Robertson, Bartram, Bancroft, Flanagan, Dignacco and Seibold. Also in attendance were Eliza Klose, Karen Manning, Steve Hassig, Michele Pastre, reporter Epstein and the secretary.

The presentation started at 6:00PM. Mr. Jacunski explained that they looked at the existing conditions of the school and identified the problems. The plans were reviewed. The top three concerns are: removal of fuel tank, replacing the HVAC system and paving of the parking lot. Board members had various questions. They thanked Mr. Jacunski for the presentation.

Principal Manning was asked about the school's testing scores. She stated that the Board is happy with them and the scores are rising. Various individuals, including First Selectman Colley, are working on "correcting" real estate data websites that have incorrect or misleading information concerning the school and test scoring. There is one additional teacher retiring but this position will be filled.

There was a discussion on what the next steps are in regards to the building project. Principal Manning was under the assumption that the BOF was voting on the project this evening. It was pointed out that there has not been a formal request for funding and that at the February 10, 2016 BOE meeting, they just voted to present the study on "the state of the building" to the BOF for their review and to begin compiling a list of potential members for building committee. It was commented that no list of potential members has been compiled. Mrs. Dignacco will speak to BOE Chairman Doug Cahill and First Selectmen Colley regarding the appointment of the Committee as the BOS does this appointing because the expenditures for the project will be in the Selectmen's budget. The building committee would review the data, make a recommendation to the BOE & BOS. Then the recommendation would go to the BOF to determine the funding then the final step is town meeting.

This discussion ended at 6:55

The quarterly meeting was called to order at 7:02. Present were the same BOF members, Eliza Klose, reporter Epstein, First Selectman Colley (7:20) and the secretary.

Chairman Dignacco called the meeting to order at 7:02.

Mr. Bartram made a motion to adopt the agenda as presented, seconded by Mrs. Robertson, with all in favor.

There was no public comment.

Minutes: 3/15/16 no corrections; 3/22/16 3rd paragraph first line insert "to" after "session", 6th paragraph, 3rd line, insert "to" after "agreed" and 10th line, change "reduce" to "reduced"; 4/29/16 special meeting – 1st page, #2, 2nd line insert "to" after "pertaining", #3, 4th line insert "that" after "motion" and change "is" to "be"; and 5/13/16, 2nd paragraph, insert "Secretary" after "Recording". Mr. Bancroft made a motion to approve the minutes as amended, seconded by Mrs. Robertson, with all in favor.

The Selectmen's financial report was reviewed. Mr. Colley had sent comments via email to Mrs. Dignacco, which she read. The Selectmen's financials up to May 30, 2016 were reviewed page by page with questions answered. As the overall Highway budget will be under budget, Mr. Colley commented that the Road Foreman would like to purchase a sweeper attachment for the tractor, as the roads that are to be chipped sealed will need to be cleared first, in lieu of purchasing plow blades. There was a discussion on which line item in the budget this could fit under to keep purchases clear. It was agreed to put this purchase under Miscellaneous. Also, there is a concrete pile at the Town Garage that the Road Foreman would like to get ground up. After grinding, this material could be used for various projects – if approved by DEEP and Anchor Engineering, this could be used at the new transfer station site, hence saving both towns money. The Town of Salisbury is discussing sharing the cost of this – totals \$24,000. Again, there was a discussion on which line item in the budget this could fit under. It was agreed to put this also under Miscellaneous, then the overage could be explained in the future.

The Board of Selectmen/Parks & Recreation Committee have submitted a request to increase the Veterans' Field line item in the 2015-2016 budget by \$9,500 to cover the cost of a sewage pump for the new bathroom facilities. Mr. Colley explained that it was found that due to a lot of ledge, a gravity system was not acceptable but under further review a pump was needed. This was unforeseen. The bathroom facility construction was approved by the Town using LOCIP funds not to exceed \$115,000 – which the actual construction has not exceeded. After some discussion, Mr. Bartram made a motion to approve the request with the funds to come out of the Undesignated Fund, seconded by Mrs. Robertson, with all in favor.

The Tax Collector has submitted the Suspense List totaling \$539.04. Mr. Bartram made a motion to approve the Suspense List, seconded by Mr. Seibold, with all in favor.

The Board received a letter from Baude & Rolfe dated May 16, 2016 stating that they are not able to perform the annual audit for the year ending June 30, 2016. A Request for Proposals was published in the Republican American with the proposals to be received by 4:00PM today. Only one sealed bid was received – Sinnamon & Associates, LLC totaling \$31,500. Mrs. Dignacco read the cover letter and will check the references. There was a discussion on whether to appoint a sub-committee or have the whole Board meet with Mr. Sinnamon. It was decided to have a special meeting with the whole Board. Three different dates were discussed but all for 6:30. The Recording Secretary will contact Mr. Sinnamon to set-up the meeting and then advised the members.

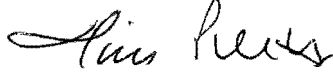
Mr. Colley gave the Board an update on the Amenia Landfill. We have gotten to the final set – the selection of an engineering firm to do the site testing and monitoring for two years, at least. Under the agreement in 2007, the Town of Sharon pays for this for 20 to 30 years, but maybe less if the tests come back clean. Mr. Colley explained the time schedule.

The Board discussed the BOE approved 2016-2017 budget and the reduction in ECS funding from the State - \$100,000. The General Assembly has passed legislation that would allow for budget revisions but the whole budget process would have to be done – BOE makes the reduction, public hearing then Town Meeting. It was agreed not to go through the budget process again but ask the BOE how they would prefer to balance their budget in lieu of the reduction in ECS. Mrs. Dignacco will speak with Doug Cahill.

State receipt reductions in general was discussed. Some areas in the Selectmen's estimated receipts will be affected as well.

With nothing further, Mr. Seibold made a motion to adjourn, seconded by Mrs. Robertson, with all in favor. The meeting was adjourned at 8:32.

Respectfully submitted,



Tina Pitcher, Recording Secretary

SPECIAL MEETING: 6/23/16 6:30PM

QUARTERLY MEETING: 9/20/16 7PM

RECEIVED

2016 JUN 22 P 1:05

SHARON TOWN CLERK

6/6/16

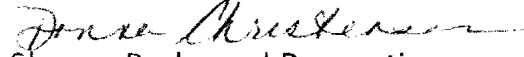
Dear Sharon Board of Selectmen,

I am writing to request that the Veterans' Field budget line for: Repairs and Maintenance be increased by \$9,500.00 for the 2015-2016 budget year.

The increase is to cover the cost of a sewage pump for the new bathroom building at Veterans' Field which we did not know would be necessary when we requested the funds from LOCIP. We were under the understanding that a gravity system would be acceptable, but under further review the pump was needed.

Thank you,

Donna Christensen

A handwritten signature in cursive script, appearing to read "Donna Christensen", written over the printed name.

Sharon Parks and Recreation

Town of Sharon

2014 Grand List Suspense List

Personal Property: \$539.04

Total Suspense: \$539.04



C/21/2016

Approved by the Sharon Board of Finance at their
regular meeting held June 21, 2016

Casey Flanagan, Secretary



GENERAL DATA TOWN OF SHARON

AS OF 06/20/2016

BILL NO: 2014-02-0040245 ORIGINAL OWNER: SHARON MEADOW FARM LLC
UNIQUE ID: 08000001 C/O: JOEL A DANISI
LINK# ADDRESS: 201 GALEN DR APT 102W
FILE# ADDRESS2:
BANK: CITY ST ZIP: KEY BISCAYNE FL 33149-2109
ESCROW: COUNTRY:
PROP LOC.: 55 STILL MEADOW RD
EXR PROP LOC:
D.B.A.:

DISTRICT:
/ BACK TAXES
PROP ASSESSED: 39,347
EXEMPTIONS:
COC CHANGE:
NET VALUE: 39,347
MILL RATE: 13.7000

EXMPT CHANGE:

*** BILLED ***

	TOWN	TOTALS
INST1:	134.76	134.76
INST2:	134.76	134.76
INST3:	134.76	134.76
INST4:	134.76	134.76
ADJS:	0.00	0.00
TOT TAX:	539.04	539.04
TOTAL PAID:	0.00	0.00

*** PAYMENTS ***

TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEEs	TOTALS
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TOTAL PAYMENTS:

TOTAL BALANCE DUE AS OF 06/20/2016

	TOWN
INT DUE:	60.64
LIEN DUE:	0.00
FEEs DUE:	0.00
TAX DUE NOW:	539.04
TOT DUE NOW:	599.68
BALANCE DUE:	599.68

*** FLAGS ***

Circuit Breaker Amount: 0
Invalid Address Flag No

Benefit Year: 0