

RECEIVED

By Linda Amerighi at 8:32 am, Apr 23, 2021

SHARON BOARD OF FINANCE
Draft until approved at the next regular meeting

A special meeting of the Sharon BOF was held on April 20, 2021 at 6:30PM via ZOOM. Present were regular members Duncan, Fowler, Bartram, Bancroft, Robertson, O'Kelly; alternates Ensign and Flaton; First Selectman Colley, Linda Amerighi, Selectmen Jones and Flanagan, Meghan Flanagan, Jill Drew, Alexandra Peters, Beth Rybczyk, reporter Hawken and the secretary.

Interim Chairman Bartram called the meeting to order at 6:32. At the time the meeting opened, regular member Robertson was not on the call so Ms. Fowler made a motion to appoint Mr. Ensign as a voting member for tonight, seconded by Mr. O'Kelly, with all in favor. Immediately after this was done, Mrs. Robertson signed on so Mr. Ensign was not needed as a voting member.

Mr. Colley reviewed with the Board additions that need to be made in the BOS proposed 2021-2022 budget: \$20,000 for the Transfer Station and \$6,474.48 for the Fire Department Insurance line. The TS money is due to higher fees and usage of the station plus it is a larger facility. The Fire Department Insurance is for a new life insurance policy for Fire & EMS members that used to be included in the VFIS package and no longer is. Without any additional recommended changes, Mrs. Robertson made a motion to recommend the BOS proposed 2021- 2022 budget to hearing with the two changes spelled out, seconded by Ms. Fowler, with all in favor.

Mr. Bartram reviewed for the new members, unlike the Board of Selectmen's budget, the BOF can't make any changes to the BOE proposed budget. They can only suggest areas of increase or reduction along with an amount, then it is up to the BOE to where the changes are to be made = it is only the bottom line that the BOF can approve. Without any recommended changes, Ms. Fowler made a motion to recommend the BOE proposed 2021 – 2022 budget to hearing, seconded by Mrs. Robertson, with all in favor.

After a little discussion, Mr. Bancroft made a motion that the hearing on April 30, 2021 be held at 7:00PM at the Sharon Center School, seconded by Mrs. Robertson. In the discussion it was noted that as the Governor's Executive Order concerning the municipal budget adoption process has not been extended for the 2021-2022 fiscal year, the hearing will be In-person and via ZOOM so there will be no comments submitted prior to the hearing as previously discussed. Vote taken on motion – all in favor – unanimously carried. The Recording Secretary reminded the members that they meet right after the hearing to make the final approvals of the budgets to Town Meeting.


The BOS has requested the BOF to approve to Town Meeting the authorization for expenditures up to \$5,000 from the 67 Main Street Account for general maintenance of that building for the 2021-2022 fiscal year. Mr. Colley explained that the rent for this building goes into the separate account and expenditures need authorization. Ms. Fowler made a motion that the BOF approves to Town Meeting the authorization for expenditures up to \$5,000 from the 67 Main Street Account for general maintenance of that building, seconded by Mr. Duncan, with all in favor.

The proposed Five Year Capital Improvement Plan was reviewed. The members had various questions on the various projects listed. It was emphasized that this is just a Plan and does not give expenditure approvals. Some of the items need to be listed so that if any federal or state funds/grants can be obtained towards a project it has to be shown that the town approved the concept and is "shovel

ready". With all questions answered, Ms. Fowler made a motion to approve the proposed Five Year Capital Improvement Plan as submitted to Town Meeting, seconded by Mrs. Robertson, with all in favor.

The BOS has requested the BOF for an additional allocation to the 2020-2021 budget Line Item #21b – Fire Department Insurance in the amount of \$6,474.48 to cover a separate life insurance policy for department members. This insurance used to be included in the VFIS package. This policy is through a fire department specialized carrier. Ms. Fowler made a motion to approve the request with the funds to come out of the Undesignated Fund, seconded by Mr. Duncan. Mr. Bartram abstained from voting as he is a member of the Fire Department. Vote taken on motion – in favor – rest of regular members – motion carried.

With nothing further, Mrs. Robertson made a motion to adjourn, seconded by Mr. Duncan, with all in favor. The meeting was adjourned at 7:10.

Respectfully submitted,

Tina Pitcher, Recording Secretary

2020-2021
22 MAR 20 10 09 AM
2020-2021