

Salisbury/Sharon Resource Recovery Authority

Transfer Station Building Committee (TSBC)

Wednesday, October 17, 2018 at 5:30 p.m.

Sharon Town Hall

NOTE: Minutes are considered DRAFT ONLY until reviewed and acted upon at the next regular meeting.

In attendance: Brian Bartram, Bill Braislin, Charlie Kelley, Bob Loucks, Bob Palmer, John Perotti, Curtis Rand.

Meeting was called to order by C. Kelley at 5:30PM

Approve Agenda: J. Perotti moved to approve the agenda, B. Loucks seconded this motion and all others were in favor.

Approve Minutes of the April 18, 2018 Meeting: B. Braislin moved to approve the meeting minutes as presented, B. Loucks seconded this motion and all others were in favor.

Review Current Status of Transfer Station Costs

C. Kelly distributed Value Engineering analysis letter and packet provided as DRAFT from K. Grindle of Anchor Engineering. The packet identifies potential cost saving opportunities and invites the three valid bidders to amend their bids as described.

Comments from C. Rand regarding progress made in cost reductions

C. Rand has been communicating with Burlington Construction, and they are eager to submit a revised bid. It is felt that we will be able to cut costs now on the project that may be able to be completed at a later date (ie: paving)

K. Grindle of Anchor Engineering – Updates/Discussion via telephone

K. Grindle clarified that he is seeking approval from the committee to send the letter/packet as drafted to the three valid bidders to supply revised bids taking cost saving opportunities outlined into consideration. (Value Engineering items are adjustments based on already submitted bids.) Per the USDA, all three valid bidders must receive this invitation, but do have the option to abstain. At this point, all three bidders do have the original bid tabulations, and are aware that this revised proposal is in process. We will be able to choose which cuts we would like to move ahead with once the revised bids are received.

Value Items of concern included:

- The Mechanical Storage Building – Conduit should be left in for future use.
- Pavement is of concern for DEP due to stormwater management. Though a permit would likely still be issued, an explanation of why pavement has been removed from the project, and future plans for it would be required. We will leave it in the bid packet for now, and discuss options.
- The floor in the Swap Shop is outlined as concrete rather than wood due to the fact that some heavy loads are still possible, and currently there is no wood in the building, making the Fire Rating easy. If wood is introduced we hold a higher liability.

Determine Action to be taken

B. Loucks made a motion to permit K. Grindle and Anchor Engineering to send the invitation to submit revised pricing to all three valid bidders tomorrow, October 18, 2018, with a due date of November 1, 2018. J. Perotti seconded this motion, and all were in favor.

The bids will be sent to K. Grindle at Anchor Engineering, kept sealed until November 2, 2018. They will then be passed on to Bob Palmer for review. It was noted that we should anticipate petitioning final approval from the Towns prior to accepting a bid.

J. Perotti made a motion to hold a Special Meeting to review revised bids at 5:30PM on Wednesday November 7, 2018 at the Salisbury Town Hall. C. Kelley seconded this motion and all were in favor.

Call with K. Grindle ended at 6:25PM

Comments from Members

None

Comments from the Public

None

Adjourn

C. Kelley made a motion to adjourn at 6:30PM, C. Rand seconded the motion and all were in favor. Meeting adjourned at 6:30PM

Tabitha Brewer

Recording Secretary

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SARAH TOWN CLERK