

SHARON BOARD OF FINANCE  
Draft until approved at the next regular meeting

A regular quarterly meeting of the Sharon BOF was held on September 19, 2017 at 7:00PM at the Town Hall. Present were regular members Bartram, Dignacco, Flanagan, Bancroft and Seibold; alternate Duncan; First Selectman Colley and the secretary.

Chairman Dignacco called the meeting to order and designated Mr. Duncan as a voting member for this meeting.

To be added to the agenda: a request from the Board of Education to expend funds from the Capital Non-recurring Account and teacher negotiations. Mr. Bartram made a motion to adopt the agenda as amended, seconded by Mr. Flanagan, with all in favor.

There was no public comment.

Some corrections needed to be made in the minutes: 3/21/17 – 1<sup>st</sup> page, 5<sup>th</sup> paragraph, change “was” to “as”; 3/28/17 – 1<sup>st</sup> page, 1<sup>st</sup> paragraph, change the second “Robertson” to “Duncan” and the 4<sup>th</sup> paragraph, 3<sup>rd</sup> line, change “combing” to “combining”; none to 4/28/17 or 5/12/17; 6/13/17 – 5<sup>th</sup> paragraph, 7<sup>th</sup> line, add “in” before “Hartford”. Mr. Bartram made a motion to approve the minutes as corrected, seconded by Mr. Bancroft, with all in favor.

The Selectmen’s financial reports were reviewed with various questions from the members. Mr. Bartram explained that there may be the need to increase Line Item 21 c – Public Safety – Fire – Siren Expense in the future. The Tax Collector’s collection report was reviewed. It was commented that some towns publish the names of delinquent taxpayers. As for the transfer station, the Town of Salisbury’s P & Z Commission has not yet made a decision. Until that is done, some site work is being done by the Town Crews. Estimated receipts from the State based on the voted budget but not Governor signed, were reviewed. The State budget as a whole was discussed. Members had received via email Mr. Colley’s response to OPM concerning the Town’s financial information. It pointed out that we have funds, but they are earmarked for certain projects. The Board would like to see a list of the Board of Education’s State mandates that are both funded and unfunded by the State.

The Board of Selectmen’s 2016-2017 request for budget transfers was reviewed. Mr. Bartram made a motion to grant the request for the transfers as listed, seconded by Mr. Duncan, with all in favor.

The Board of Selectmen have submitted a request to encumber some budget balances from the 2016-2017 budget to the 2017-2018 budget. The Line Items listed were reviewed. Mr. Bartram made a motion to grant the request to encumber the funds from the 2016-2017 budget to the 2017-2018 budget as listed, seconded by Mr. Seibold, with all in favor.

The Board of Education has submitted a request that all unexpended funds from their 2016-2017 budget be placed in the Non-recurring Account. The amount is not known until after the audit is complete. Mr. Seibold made a motion to grant the request, seconded by Mr. Duncan. In the discussion it was noted that the BOE minutes do not reflect this request. It was also questioned that if the Town’s end up having to pay into the State Teacher’s Pension, which budget is this going to effect, BOS or BOE? This is unknown. Mr. Colley commented that everyone is looking into ways to cut costs in general – the biggest one is health insurance costs. Vote taken on motion = carried unanimously. The Board of Education

has submitted a request that the BOF approves to Town Meeting the expenditure of up to \$200,000 from their Capital Non-recurring Account for the removing and replacing of the school's underground fuel storage tank. Mr. Bartram made a motion to approve the request, seconded by Mr. Flanagan. In the discussion it was noted that the BOE has voted to file the paperwork for a grant to correct the code violation and remove the fuel tank. The amount of the grant request is unknown. As a member of the Building Committee, Mr. Seibold stated that the tank has to come out by Law. Various issues were discussed, i.e. renovation plans vs costs vs enrollment. Vote taken on motion = carried unanimously. Letters were received from the Superintendent informing the Board on the teacher negotiation meetings both for the Center School and the region. BOE Chairman Cahill would like a member of the BOF to attend the meetings for the Center School negotiations. The next meeting is October 3<sup>rd</sup> at 5PM, which Mrs. Dignacco offered to attend. The meeting Region 1 date needs clarifying. Mrs. Dignacco will get the members the information and hopefully someone will volunteer to attend.

The cover for the 2016-2017 Annual Report was discussed. It has been suggested that the two long standing Chairmen of Commissions be on the cover. Barclay Prindle of the P & Z Commission and Edward Kirby of the Inland Wetlands Commission. Mr. Bartram made a motion that a photo of these two individuals be placed on the cover, seconded by Mr. Seibold, with all in favor.

With nothing further, Mr. Bancroft made a motion to adjourn, seconded by Mr. Duncan, with all in favor. The meeting was adjourned at 8:22.

Respectfully submitted,



Tina Pitcher, Recording Secretary

NEXT QUARTERLY MEETING: DECEMBER 12 7PM

RECEIVED

2017 SEP 20 A 10:21

SHARON TOWN CLERK

BOARD OF SELECTMEN'S 2016-2017 BUDGET TRANSFERS  
Request approved by BOS 8/9/2017

	INCREASE	DECREASE
Elections	\$ 183.11	
Building Official/Fire Marshal	1,317.28	
Sanitary Inspector	975.00	
Recreation	522.55	
Dog Pound	618.57	
Auditor		\$1,210.00
Town Insurance		1,270.00
Health Department		1,136.51
	\$3,616.51	\$3,616.51

1732



1739

TOWN OF SHARON  
OFFICE OF SELECTMEN

August 1, 2017

Sharon Board of Finance  
Town Hall  
Sharon, CT 0069

Dear Board,

The Board of Selectmen hereby requests that the following be encumbered from the 16-17 budget to the 17-18 budget:

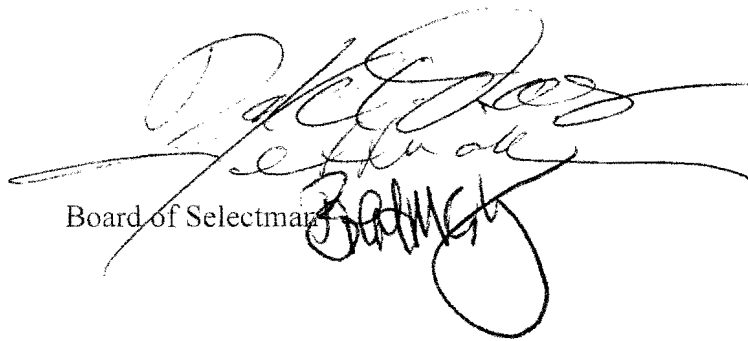
Line Item 8 -- Town Counsel - \$6,595.00 -- work requested and started on -- Revisions Town Ordinances

Line Item 14 f -- Town Hall Building Maintenance -- \$1,500.00 front garden work -- signed contract for work not done yet

Line Item 25 e -- Sharon Green New Equipment - \$2,505.94 -- complete the purchase of new mower for the Green

Line Item 26 r -- Highway Drainage - \$54,549.85 -- signed contract for Keeler Road Bridge Project

Line Item 41 j -- Miscellaneous -- Removal of Dead Trees - \$2,045.00 -- work scheduled but not able to get done

  
Board of Selectman

Post Office Box 385, 63 Main Street, Sharon, CT 06069-0385  
(860) 364-5789 • FAX (860) 492-7021  
[www.sharonct.org](http://www.sharonct.org)

August 2, 2017

Karen Dignacco  
Board of Finance Chairperson  
Sharon Town Hall  
Sharon, CT 06069

Dear Karen:

The Sharon Board of Education would like to request that all unexpended funds from the 2016-2017 budget be placed in the non-recurring account.

Sincerely,

A handwritten signature in black ink, appearing to read 'Doug Cahill', with a stylized, cursive script.

Doug Cahill  
Chair, Sharon Board of Education

# SHARON CENTER SCHOOL

80 Hilltop Road, Sharon, CT 06069  
(860) 364-5153 • FAX: (860) 364-5473

REC'D

9/19/17 mm

September 19, 2017

Dear Sharon Board of Finance,

The Sharon Board of Education voted at their meeting held on Monday, September 18, 2017 to respectfully request that the Sharon Board of Finance approve to Town Meeting the expenditure of funds up to \$200,000 from the Board of Education's Capital Non-recurring Account, for the purpose of removing and replacing the school's underground fuel storage tank.

Thank you for your consideration of this request.

Sincerely,



Doug Cahill, Chairman  
Sharon Board of Education